



## Information for Students

*Our plan to protect students and  
teachers during COVID-19*

*Il nostro piano per proteggere studenti e insegnanti  
durante .....*



# A message from the Principal

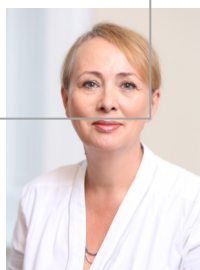
*We hope you are looking forward to your English language course this year. We anticipate that your stay is a precious time for you and that's why we want to give you the peace of mind to fully enjoy your studies.*

*We have been continually updating our safeguarding practices and risk assessments to ensure that every person in our care is fully safeguarded and all potential risks are minimised. Our guidelines will help to keep you, your teacher and their family as safe as possible while you are in the UK.*

*We are confident that the measures that we have put in place are the best they can be and we are proud of the accreditations and quality standards we have achieved.*

*We are very much looking forward to welcoming you to your home tuition course soon.*

*Ci auguriamo che non rinunci al tuo corso di lingua inglese quest'anno. Prevediamo che il tuo soggiorno sia per te un momento prezioso ed è per questo che vogliamo darti la tranquillità di poter godere appieno dei tuoi studi. Abbiamo continuamente aggiornato le nostre pratiche di salvaguardia e valutazioni dei rischi per garantire che ogni persona affidata alle nostre cure sia completamente salvaguardata e tutti i potenziali rischi siano ridotti al minimo. Le nostre linee guida aiuteranno a mantenere te, il tuo insegnante e la loro famiglia il più al sicuro possibile mentre sei nel Regno Unito. Siamo fiduciosi che le misure che abbiamo messo in atto siano le migliori che possono essere e siamo orgogliosi degli accreditamenti e degli standard di qualità che abbiamo raggiunto. Non vediamo l'ora di darti presto il benvenuto al tuo corso di lezioni in casa del docente!*



Kate Hargreaves  
Principal



LLE is accredited by [AEGIS](#) to Gold Standard and has adopted the AEGIS [Covid-19 Safe Charter](#).

LLE is a member of [Safe Schools UK](#)

LLE has been approved by Visit Britain as '[Good to Go](#)' by meeting the highest standards set by the tourism industry.



T: +44 (0) 117 9269400  
Skype: livinglearningenglish  
27 Portland Square, Bristol BS2 8SA  
[www.livingenglish.com](http://www.livingenglish.com)



## Booking a course

All travel corridors with England were suspended on 18.01.21. All Arrivals to the UK will now need to Quarantine for a period of 10 days. Further info can be found [here](#)

- Please note, further information for travel into Scotland and Wales is available from LLE. *Attualmente all'arrivo in Inghilterra è necessario fare 10 giorni di quarantena; usare il link sopra per informazioni più complete ed aggiornate.*

LLE can accept students who need to quarantine for 10 days on arrival in their teacher's home. Please see full guidance about quarantine [here](#). *E' permesso fare la quarantena in casa del docente; informazioni complete al link sopra.*

- Travel Bans. There are now a number of countries from which travel to the UK is banned. If you have visited any of the countries on the UK "red list" in the previous 10 days before you travel then you may not be permitted entry to the UK or you may be asked to quarantine in a government facility. Countries on the "Red List" can be found [here](#). Please ensure you check this link regularly for updates before travel. *Ci sono alcuni paesi nella "red list"; se hai visitato negli 10 giorni prima di arrivare in UK uno di queste nazioni, dovrai andare in un albergo approvato per fare la quarantena.*

All travellers arriving into the UK are now required to have proof of a negative Covid test, which must be taken 3 days before you arrive in the UK. This can either be a PCR, LAMP or LATERAL FLOW test. The test must meet performance standards of  $\geq 97\%$  specificity,  $\geq 80\%$  sensitivity at viral loads above 100,000 copies/ml. Further details can be found [here](#). *Usare il link per i dettagli dei test accettati; dovrai presentare all'arrivo un tests eseguito entro 72 ore prima dell'arrivo.*

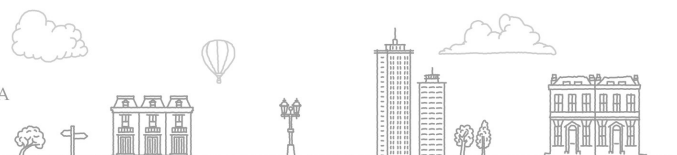
- As mentioned above, three days before travel to the UK you will need to have a Covid Test and obtain a negative result. You must send to us your test result/certificate before you travel so we have a copy in your file should any problems arise at border control. *Devi mandare alla Living Learning English prima di viaggiare il risultato del test*

Two days before travel we will send you a [Pre-Arrival Health Screening Form](#) to you or your parents to check you are fit and well to travel. A checklist will be provided with all the new guidelines for safe travel and a safe stay in the UK. *Due giorni prima della tua partenza ti manderemo un modulo dove dovrai attestare che lo studente è in salute; inoltre manderemo le ultime linee guida per viaggiare sicuri.*

- All travellers to the UK must complete this UK government form [Passenger Locator Form](#) within 48 hours of travel. You will need to show your completed form when you arrive at the UK border, either by printing a copy, or showing a copy on your phone. *Chi arriva in UK deve compilare il modulo linkato, entro 48 ore dal viaggio, e presentare questo all'arrivo. Copia stampata o nel telefonino.*



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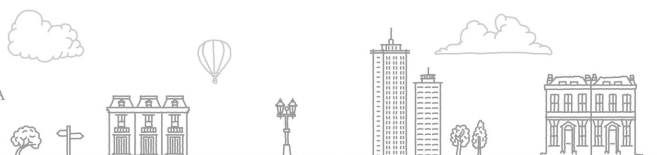


## Booking a Course

- **Mandatory Covid-19 Testing** is now applicable during the 10 day quarantine period. All travellers to the UK must have a test for Covid-19 on **day 2** and **day 8** of their quarantine period. These tests must be booked and paid for as a package (£210) before completing the [Passenger Locator Form](#) as the reference number will need to be placed on this form. The test kits will be delivered to your teacher's home. Please note, the first day of arrival in the UK is classed as day 0. Please follow [this link](#) to book. *Sono obbligatori test il giorno 2 ed il giorno 8 della quarantena; si prenotano online, pagando £210 con una carta. Spediscono il kit all'indirizzo fornito (casa dell'insegnante). Il giorno di arrivo è giorno 0. Prenotare al link sopra.*
- From **Tuesday 15th December 2020**, students travelling to **England**, can reduce their quarantine time by purchasing an additional **private** Covid-19 test from an government approved test provider (cost depends on test provider) known as **"TEST TO RELEASE"**. This is voluntary and you must quarantine for 5 days before taking the test. Please note, you will still need to take a mandatory Covid test on Day 8 of your quarantine. Full guidance can be found [here](#). *E' possibile accorciare il tempo della quarantena facendo un ulteriore test a pagamento il 5° giorno. Dettagli nel sito linkato*
- LLE can only accept one student per homestay as per current government regulations, unless students are from the same family. *A meno che non siano dello stesso nucleo familiare, per via del regolamento la LLE può accettare solo uno studente alla volta.*
- At the booking stage we will send an initial health screening form to both students and teachers to ensure both parties are fit and well. *Verificheremo tramite un modulo al momento della prenotazione lo stato di salute sia dello studente che del docente-ospitante*
- Two days before travel we will send an additional health screening form to both students and teachers to check for any updates since booking the course. *Ripeteremo 2 gg prima dell'arrivo il check dello stato di salute*
- A checklist is provided for students with all the new guidelines for safe travel and a safe stay in the UK. All students and/or parent(s) will have an induction to ensure all guidelines are fully understood. *Ci sarà un incontro con lo studente e/o i genitori per verificare la comprensione delle regole da seguire per garantire la sicurezza.*



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## Travel in the UK

- Detailed guidance will be issued to students about precautions to take before the course and safe travel to the UK. *Daremo informazioni agli studenti riguardo viaggiare in sicurezza.*
- Please note that all non-essential shops and restaurants are closed in the UK and they will not reopen until at least **Monday 12th April**. This will include shops and restaurants at UK airports. It is important that you eat before you travel and bring with you a water bottle which can be refilled and any snacks that you might need. *Negozi e bar/ristoranti sono chiusi sino a almeno 12 aprile, compresi quelli negli aeroporti.*
- All students must book LLE taxi transfers. Travel on public transport is currently not permitted. *E' obbligatorio usare i transfer in taxi della LLE; attualmente non è possibile usare i mezzi pubblici*
- New agreements are in place with our travel companies detailing our requirements for safe and clean travel. *Le compagnie di taxi usate aderiscono ai protocolli di sicurezza e pulizia*
- LLE Course Managers will keep in touch with students on arrival and during the journey to their teacher's home. *I responsabili LLE si metteranno in contatto con gli studenti all'arrivo in aeroporto e durante il viaggio alla casa dell'insegnante.*

## Travel Insurance

The 'Guard Me' [travel insurance policy](#) included in all course fees *does insure* students for incidents relating to COVID-19. *La nostra assicurazione copre reclami dovuti a Covid-19.*

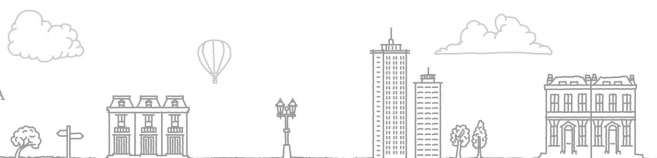
Should a student contract COVID-19 whilst on course, they will be treated by the NHS and any possible fees charged will be covered by the Guard Me insurance.

Any regulated quarantine period necessary for the student will need to take place in the teacher's home. The cost of extra homestay, rebooking flights and any other incidental costs will be covered by this insurance. *Nel caso lo studente dovesse ammalarsi di Covid-19 durante il soggiorno studio avrà accesso tramite l'assicurazione alle cure. Altri costi sono coperti dall'assicurazione.*

Free remote medical consultation, advice and treatment options is included in the policy. It is available in English, Spanish, Portuguese, Italian or German. *L'assicurazione prevede anche consulenze mediche a distanza in lingua italiana.*



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## In the teacher's home

- Students will always have a single room and a private bathroom when quarantining. *Lo studente avrà camera singola e durante la quarantena un bagno privato.*
- Teachers will take the students temperature upon arrival. *All'arrivo sarà misurata la temperatura*
- Upon arrival students are advised to take a shower and change the clothes they have travelled in. The teacher will wash the students clothes. *All'arrivo si consiglia di farsi la doccia e di cambiare i vestiti, che saranno lavati.*
- Teachers will have new procedures in place for health and safety which will be shown to students on arrival. *I protocolli saranno illustrati allo studente all'arrivo in casa del docente*
- Teachers will have a new cleaning schedule in place and students can see this plan at any time. *Il programma delle pulizie è visionabile da parte dello studente.*

## The lessons

- Teaching should take place in a well-ventilated area and social distancing should be maintained. *Le lezioni saranno eseguite in una zona arieggiata e si dovrà mantenere la distanza*
- All teaching resources used in the lessons will be digital. *I materiali usati saranno tutti digitali*
- Students must bring a laptop or tablet for their one-to-one lessons with the teacher. *Lo studente deve portare con sé un tablet o portatile.*

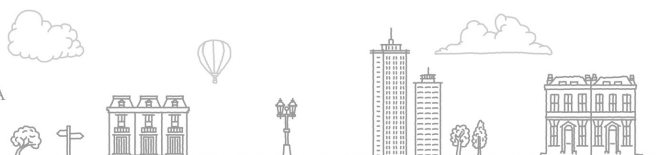
## Excursions

- Students under 18 will only be able to go out of the home with the teacher or a member of the family. *I minorenni potranno uscire solo in compagnia del docente o di un suo familiare.*
- Excursions will be in the local area and subject to local rules and restrictions. Teachers will provide updated risk assessments approved by LLE. *Le gite saranno in zona e soggette alle regole di zona.*
- Travel on public transport will not be permitted to minimise any risk to the students and their host families. *Non si potranno usare i mezzi pubblici onde evitare rischi*
- Students will need to bring a supply of masks and hand sanitiser, for use whilst travelling to the UK and in shops – it is compulsory to wear masks in the UK. *Lo studente deve portare mascherine e gel per le mani sufficiente per tutta la permanenza*



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## Departing the UK

- At the end of your course it is likely you will need to have a Covid-19 test to travel back home. You will need to check your country's restrictions on travelling home from the UK. Your airline may also have specific requirements on Covid testing.
- If you require a Covid test to travel home then LLE can assist you with this. *Se a fine corso serve un test per il rientro in Italia, la LLE può aiutare nella organizzazione.*
  - We are currently working in partnership with **Chronomics** a government approved test provider and we can arrange for a PCR Covid test swab kit to be sent to your teacher's home. The student will take the swab test in the comfort of the teacher's home and we will arrange for a courier to collect the test and take to the lab for analysis. A certificate will be provided. There is an additional charge for this service. *Attualmente usiamo Chronomics per la fornitura dei test; spediscono a casa il kit e vengono a prelevare il campione. Costo extra.*
  - All travellers departing from England during 'stay at home restrictions' must complete a [declaration form](#) to fly and you may be asked to show this at the airport upon departure. Under 'stay at home restrictions' you are only allowed to travel for work, volunteering, education, medical (or compassionate grounds), weddings, funerals and related events. If you need to complete a form then we will assist you with this. *Per la partenza necessario compilare un modulo, vedere link.*

## Terms and Conditions

The following terms and conditions are in addition to our full terms and conditions [here](#). *Oltre alle condizioni standard visionabile cliccando sul link, abbiamo le seguenti condizioni.*

### Accepting bookings

LLE reserves the right not to accept or to cancel bookings should a risk assessment show any unnecessary risk to the teacher and family. *Abbiamo il diritto di rifiutare o cancellare prenotazioni che potrebbero mettere a rischio un docente ed i suoi famigliari*

### Changes after booking

LLE reserves the right to amend any booking due to unforeseen circumstances or incidents of COVID-19. It is a condition of booking that students accept changes can be made *at any time* prior to the start of the course, including changes to UM arrangements. *LLE ha il diritto di modificare una prenotazione. Lo studente deve accettare che ci potrebbero essere cambiamenti.*

### Cancellations

LLE accepts all cancellations and postponements due to COVID-19 with full refunds. LLE accetta e rimborsa tutte le disdette causate da Covid 19

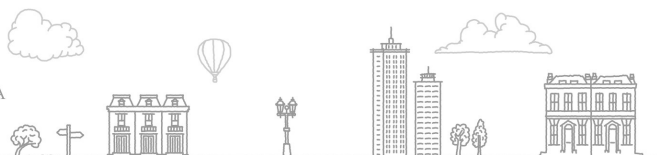
### Additional costs

Students agree to fully reimburse LLE for any additional *non-insured* costs incurred as a result of COVID 19 whilst on course in the UK. *Lo studente accetta di rimborsare la LLE per costi extra sostenuti durante la permanenza in UK a causa di Covid 19*



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# COVID-19 Rules in the UK

- Face masks/coverings must be worn on all forms of public transport including taxis.
- Face masks/coverings must be worn in shops and public buildings.
- If you have a temperature, cough or if you have lost your sense of taste and smell, you must self-isolate for 10 days and request a test. Your teacher will help you with this if necessary.
- If a member of your household develops Covid-19 symptoms in the UK then the other household members must self-isolate for 10 days.
- When you are inside you should always try to “social distance” this means where possible you should stay 2 metres apart or 1 metre apart if you are wearing a mask or if the area is well-ventilated for example, windows are open.

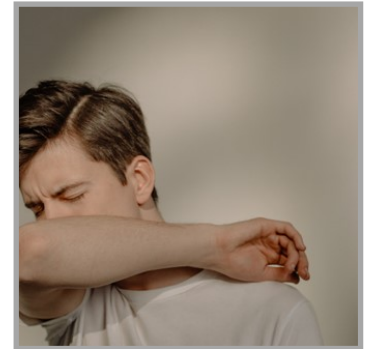




# COVID-19 Rules in the UK

## CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



## BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



## KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



**NHS**

# What do you need to bring with you?

Remember to bring a supply of face masks, and alcohol-based hand sanitiser with you for your flight, airport transfer and when you visit shops.



## TRAVEL TO THE UK

### DOCUMENTS NEEDED

- PASSPORT ✓
- VISA IF REQUIRED ✓
- NEGATIVE COVID-19 TEST RESULT ✓
- CONFIRMATION LETTER FROM LLE ✓
- A COPY OF YOUR UK GOVERNMENT TRAVEL FORM ✓  
<https://www.gov.uk/provide-journey-contact-details-before-travel-uk> ✓



## AT THE AIRPORT

- WEAR A FACE MASK ✓
- TRY TO EAT AT HOME INSTEAD OF AT THE AIRPORT ✓
- USE HAND SANITISER AND WASH YOUR HANDS REGULARLY ✓
- STAY ALERT! ✓
- USE CONTACTLESS PAYMENT INSTEAD OF CASH ✓



## AIRPORT TRANSFER

- GO TO THE TOILET AND WASH YOUR HANDS BEFORE YOU MEET YOUR DRIVER ✓
- YOUR DRIVER WILL BE WAITING TO WELCOME YOU AT ARRIVALS WITH YOUR NAME BOARD ✓
- WEAR A FACE MASK ✓
- USE YOUR HAND SANITISER ✓