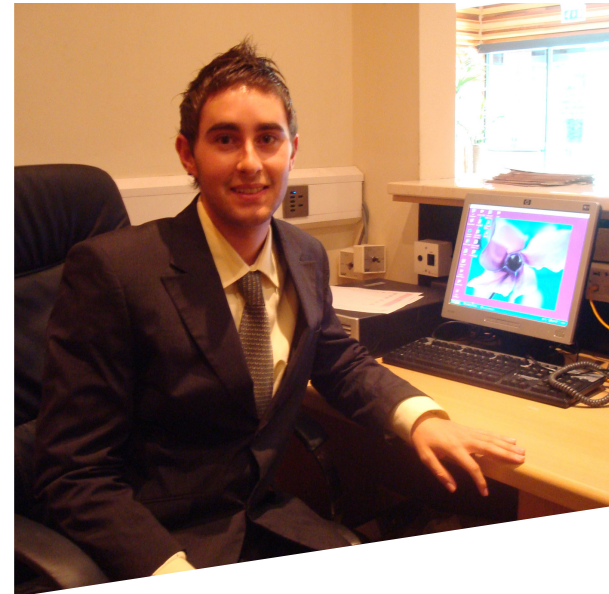


# Testimonial



As an intern at this accountancy firm they provided and directed me with real work and real clients giving me the advantage of a real representation of how my career will begin. Moreover, the wide range of staff at the firm - from the new staff accountants to the veteran partners - were wonderful resources to learn how my career can grow. I learned more in one day than I could ever learn in a text book. The internship program enabled me to contribute to the team on a daily basis. Thank you IEP for your exceptional work, support and mentoring throughout my time in Ireland. I am forever grateful for this opportunity and believe it will stand by me for years to come.



David De San Pastor - Spain

# Internship

## COMPANY: Accountancy Firm

### About the Host Company:

This Accountancy firm was established to provide a range of personal and corporate services, financial planning, financial accounting, taxation services and forensic accounting services and are experts in the accounting issues and tax laws that impact our clients. We offer the benefits of years of experience gained in all areas of corporate and personal business operations.

### The Intern is tasked with the following, but not limited to:

- You will use accounting, tax and payroll software packages, including Sage Accounts Production software, Thesaurus Payroll software, Revenue Online Service (ROS).
- You will use Sage Accounts Production on a daily basis and will be responsible for maintaining Purchase Ledgers and Sales Ledgers and subsequently compiling and filing the necessary VAT returns with the Revenue Commissioners.
- You will file monthly VIES and INTRASTAT returns declaring clients purchase and sales transactions with VAT registered businesses in other EU States.
- You will assist in the preparation of Financial statements for Sole Traders, Partnership and Limited Companies.
- You will assist in the preparation and filing of Income and Corporation tax returns. By the completion of your internship I would expect that you will have gained a good knowledge of the day to day workings of an accountancy practice and with experience gained you should be capable of carrying out many accountancy, bookkeeping and taxation tasks.