



**INTERNATIONAL  
LANGUAGE CENTRES**

## English for Work



**General English  
IELTS Preparation  
Teacher Training  
English for Professionals  
Group Courses  
Fifty Plus  
One-to-One**



## What are the benefits?

- Improving your general English language skills
- Giving you practice in a real life situation
- Learning how to deal with colleagues in English
- Giving you experience of work in the UK
- Every placement is individualised for each student
- All registered charities are in Colchester and are easily accessible by a short bus ride or within walking distance from the town centre.

## Some of the skills that students will develop whilst they are volunteering will include;

- Customer Service
- Business Etiquette
- Time Management
- Self-Reliance
- Interpersonal Skills
- Problem-Solving
- Commercial Awareness
- Practical Skills
- Organisational Skills
- Speaking and Listening

# Sample Programme




	Monday	Tuesday	Wednesday	Thursday	Friday
<b>09:30 – 10:45</b>	Vocabulary building: Food and cooking	Listening and Speaking: Food and eating	Reading and discussing an article about food science	Listening and speaking about restaurants: Present simple and continuous	Review and test: Writing about eating habits in your country
<b>11:00 – 12:45</b>	Vocabulary building: Money and spending habits	Present perfect/ past simple: Talking about experiences	Reading about a business person's life: Discussing ways to overcome problems	Talking about changes: Present perfect and for/since Writing a summary of your life	Review and test: Researching and presenting information about a tycoon.
<b>14:00 - 17:00</b>	Volunteering placement	Volunteering placement	Volunteering placement	Volunteering placement	Volunteering placement
<b>Evening</b>	With host family	With host family	With host family	With host family	With host family

Above is a rough guide to what the students will be expected to complete.



All students will receive a personalised certificate with details of their course content and number of hours they have studied.

## Some of Our Example Charities (Volunteering placements depend on availability)

<p><b>Refugee Action</b></p> <p>Refugee Action is a voluntary organisation working with refugees, asylum seekers and people with no access to public funds. They offer non-judgemental assistance to individuals and families in need. Refugee Action supports newcomers in navigating the challenges of a new town, foreign language, job market and cultural norms.</p>	
<p><b>Dog Trust</b></p> <p>This is a small charity shop with friendly and helpful staff in Colchester town centre. Dogs Trust is the UK's largest dog welfare charity and cares for over 15,000 dogs each year through a network of 20 rehoming centres in the UK. They have been involved in every piece of legislation affecting dogs over the past 126 years. Their mission is to bring about the day when all dogs can enjoy a happy life, free from the threat of unnecessary destruction.</p>	
<p><b>Emmaus Cafe</b></p> <p>Emmaus are working together to end homelessness. They believe that overcoming homelessness often means more than a roof over your head. That's why Emmaus supports people to work their way out of homelessness, providing meaningful work as well as a stable home for as long as someone needs it. Emmaus have charity shops and cafes all over the United Kingdom.</p>	
<p><b>PDSA</b></p> <p>PDSA are the UK's leading vet charity. PDSA are dedicated to improving pet wellbeing in three very special ways – by educating owners, preventing disease and carrying out life-saving operations. Every year, the dedicated teams at 48 Pet Hospitals work tirelessly to provide 2.7 million veterinary treatments</p>	
<p><b>The British Red Cross</b></p> <p>The British Red Cross helps millions of people in the UK and around the world get the support they need if crisis strikes. The mission of the British Red Cross is to mobilise the power of humanity so that individuals and communities can prepare for, deal with and recover from a crisis, summed up by their quote 'refusing to ignore people in crisis'.</p>	
<p><b>SENSE</b></p> <p>This is a small charity shop with friendly and helpful staff in Colchester town centre. Sense is a charity here to help people communicate and experience the world. They believe that no one, no matter how complex their disabilities, should be isolated, left out, or unable to fulfil their potential.</p>	

## Course Description

English for Work is a course designed to help young people and employees working in certain sectors where the use of English is important. These days it is becoming more and more important for people to be able to speak English well in the workplace. This course has two elements. In the mornings, the participants take a general English course designed to help

them improve their communication skills in an international setting. In the afternoons or evenings, the participants do work experience as a volunteer in a local charity shop, NGO or similar organisation. This gives them a good chance to practise using English in a real working environment.